

BEFORE THE
POSTAL REGULATORY COMMISSION
WASHINGTON, D.C. 20268-0001

POST OFFICE STRUCTURE PLAN

Docket No. N2012-2

**UNITED STATES POSTAL SERVICE NOTICE OF FILING ERRATA TO
UNITED STATES POSTAL SERVICE RESPONSES TO QUESTIONS 1-6 OF
PRESIDING OFFICER'S INFORMATION REQUEST NO. 4**

(July 6, 2012)

The version of the United States Postal Service Responses to Questions 1-6 of Presiding Officer's Information Request No. 4 filed yesterday omits the page header for questions 4, 5, and 6.¹ There are no substantive changes to the responses. The version filed today supersedes the original responses filed on July 5, 2012, with additional content shown in gray highlighted text.

Respectfully submitted,

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¹ United States Postal Service Responses to Questions 1-6 of Presiding Officer's Information Request No. 4, PRC Docket No. N2012-2 (July 5, 2012).

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1. The response to question 13 of POIR No. 1 states that the two spreadsheets in Library Reference No. 2 (USPS-LR-N2012-2/2) "contain postal facilities with either Postmaster or Function 4 (clerk) positions, including but not limited to POSTPlan Offices." Please provide the extraction from Library Reference No. 2 (that is either part of CSV_Calc.xls or part of SOV_Calc.xls) that contains records (with all fields) for the 11 POSTPlan offices listed below:

Facility	Finance	Office Name	Address	City	State	Variance
ID	Number					Program
1388340	049657	WRIGHT PO	8305 ARKANSAS HIGHWAY 256	WRIGHT	AR	SOV
1362223	162418	ELDENA PO	1295 HICKORY ST	ELDENA	IL	SOV
1374799	186507	NEW MARKET PO	412 MAIN ST	NEW MARKET	IA	CSV
1355445	211040	BOOTHVILLE PO	37823 HIGHWAY 23	BURAS	LA	SOV
1385814	216994	PILOTTOWN PO	37823 HIGHWAY 23	BURAS	LA	SOV
1385814	218866	VENICE PO	42558 HIGHWAY 23	VENICE	LA	SOV
1436512	414892	LYNDELL PO	2 LYNDELL RD	LYNDELL	PA	SOV
1378256	487260	POTTSVILLE PO	12098 FM 218 W	POTTSVILLE	TX	SOV
1378381	546846	PRESTON PO	30405 SE 84TH ST	PRESTON	WA	CSV
1364211	573648	FRONTIER PO	224 STATE HIGHWAY 233	FRONTIER	WY	SOV
1379066	577562	RELIANCE PO	1004 S 1ST ST	RELIANCE	WY	SOV

Source: Library Reference No. 1 (USPS-LR-N2012-2/1)

RESPONSE

Please see the errata and replacement files for Library Reference No. 2 (USPS-LR-N2012-2/2). These files contain the CSV and SOV data for FY2011. There are Post Offices without the complete FY2011 variance calculation. For those Post Offices without CSV or SOV data available, the Postal Service constructed the calculation to be consistent with a CSV or SOV calculation when determining the AEWL as provided in Library Reference No. 1 (USPS-LR-N2012-2/1).

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2. Library Reference No. 1 (USPS-LR-N2012-2/1) shows over 600 post offices with no postmasters, postmaster reliefs, clerks, support, or transitional employees. However, each post office registers Earned Workload and Walk-In Revenue. Please explain.

RESPONSE

The offices that do not have employees listed in Library Reference No. 1 (USPS-LR-N2012-2/1) were likely staffed by an OIC or an employee detailed to the Post Office at the time the data for the library reference was extracted. Neither an OIC, nor an employee detailed to a Post Office, would be identified by the web Complement Information System (webCOINS) as an employee for that Post Office.

The adjusted daily earned workload hours (AEWL), used to determine the level of POSTPlan Office, were based on the earned hours associated with the daily work load in that office. This calculation, as well as the revenue calculation, is determined regardless of the number or category of employee(s) in the office. As such, the fact that the identified offices do not show a postmaster, postmaster relief, clerk, support or transitional employee does not affect the AEWL or revenue attributable to those offices.

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3. In response to POIR No. 2, question 13, the Postal Service states that it “used Microsoft MapPoint version 2010 (17.00.18.2200) with no additional tools to calculate driving distance.” The Postal Service further indicated that it “used both driving and straight line distance for POSTPlan.” If available, please provide a spreadsheet listing the driving distances between each Remotely Managed Post Office (RMPO) and Part-Time Post Office (PTPO) and the nearest post office. If not available, please explain.

RESPONSE

The mileage information requested is not available. When performing the mapping analysis required by the POSTPlan, the Postal Service first determined each POSTPlan Office's distance from a proposed APO. POSTPlan Offices less than 25 miles driving distance from a proposed APO satisfied the distance requirement and were identified as RMPOs. POSTPlan Offices more than 25 miles driving distance from an APO were then studied to determine the nearest Post Office (other than an APO).

The Postal Service searched for the nearest Post Offices, and then, using MapPoint, mapped the driving distance to determine whether the POSTPlan Office was within 25 miles driving distance from the nearest Post Office, and designated the POSTPlan office as an RMPO or PTPO, recording that designation accordingly. The Postal Service did not maintain records of this portion of the mapping process.

For mapping purposes, the Postal Service does have records of the mileage between an APO and its RMPOs. Per the response to POIR No. 2, Question 8, the Postal Service is working with the field to determine which offices will serve as APOs and will provide the list of finance numbers identifying all APOs when the list is finalized. The Postal Service will also include the mileage from an APO to its RMPOs with this list. Please note that implementation of POSTPlan may affect the number and choice of Post Offices that serve as APOs.

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4. Witness Day states that the “earned workload measurement for each office will be determined by the most recently completed fiscal year (FY).” USPS-T-1 at 12, lines 10-11. Please also refer to the two spreadsheets in Library Reference No. 2 (SOV_Calc.xls and CSV_Calc.xls files).

- a. Please clarify the meaning of “12 week trend” in the titles of the columns “P” through “V” in SOV_Calc.xls and columns “M” through “AQ” in CSV_Calc.xls.
- b. Please explain how the data from the 12-week period starting on January 14, 2012 and ending on April 6, 2012 is representative of the data for the entire year. Include in your explanation a discussion of how seasonality may affect this.
- c. Please indicate whether Postal Service performed any comparative calculations over a different period of time. If so, please provide the results from that analysis.

RESPONSE

Please see the errata and replacement files for Library Reference No. 2 (USPS-LR-N2012-2/2). These files contain the CSV and SOV data for the full FY2011.

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5. The spreadsheet in Library Reference No. 1 (USPS-LR-N2012-2/1) contains columns with various measures of workload (columns V, W, X, Y, Z, AA, AB, AC, AD, AE, AG, AI, AJ) and summary data on Daily Adjusted Earned Workload (columns AK and AL). Please provide an electronic spreadsheet showing how the figures in each of these columns were calculated. For data in each of the columns listed above, please identify the particular cells and columns of the input data files located in the two spreadsheets (SOV_Calc.xls and CVS_Calc.xls) in Library Reference No. 2 (USPS-LR-N2012-2/2).

RESPONSE

The requested information is provided in Library Reference No. 9 (USPS-LR-N2012-2/9). As shown in Library Reference No. 9 (USPS-LR-N2012-2/9), columns X, Y, AA, AB, AC, AD, AE, AG, AI, AJ, AK and AL in Library Reference No. 1 (USPS-LR-N2012-2/1) are calculations based on data from the errata to Library Reference No. 2 (USPS-LR-N2012-2/2). The table below identifies corresponding columns between Library Reference No. 1 (USPS-LR-N2012-2/1) and the spreadsheets from the errata to Library Reference No. 2 (USPS-LR-N2012-2/2).

USPS-LR-N2012-2/1	2011_SOV_Data.xls	2011_CSV_Data.xls
V	F	H
W	H	I
Z	I	J

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6. In calculating the cost savings as shown in Library Reference No. 6 (USPS-LR-N2012-2/6), how does the Postal Service treat offices with a current Postmaster vacancy and which may be managed by (a) an Officer in Charge (OIC) and (b) a Postmaster Relief (PMR)? Please explain.

RESPONSE

The average Postmaster salaries used in Library Reference No. 6 (USPS-LR-N2012-2/6) are an average of the salaries for Postmasters currently assigned to each of the respective levels. The Postal Service used this average salary for offices with an OIC or PMR covering the assignment.